GOOD DESIGN EXHIBITION 2018
GOOD DESIGN AWARD 2018
BEST100 Winner Installation and dismantlement guide
# GOOD DESIGN AWARD 2018 Schedule

## Entry – First screening period
- **April 4**: Open for Entries
- **May 23**: Entry Deadline
- **May 30**: Due Date of submission for Application Confirmation Form
- **May 31 - June 26**: First screening period
- **June 18**: Deadline for payment of first screening fee
- **June 27**: Notification of the first screening results

## Second screening period
- **June 27 - July 4**: Registration Period of the Second Screening information
- **July 5 - September 4**: Second screening period
- **July 31 - August 2**: Japan: Second screening panel (venue: Makuhari Messe, Chiba)
- **August 7 - 9**: Taiwan: Second screening panel (venue: Songshan Cultural and Creative Park)
- **August 9 - 10**: Korea: Second screening (Venue: Korea Design Center)
- **August 15 - 17**: Hong Kong (China): Second screening panel (venue: AsiaWorld-Expo, Hong Kong)
- **August 23**: Deadline for payment of second screening fee
- **September 5**: Notification of the second screening results
- **September 5 - 12**: Registration Period of the award acceptance information
- **September 20**: Deadline for Letter of Consent (if applicable)

## Announcement / Promotion
- **October 3**: Announcement of award winners
- **October 3 - November 4**: Good Design Award PR period
- **October 10**: Good Design Best100 Designer’s Presentation, Special Award screening Panel (venue: Tokyo Midtown)
- **October 19**: Deadline for payment of Award package fee
- **October 31**: Good Design Award Ceremony, Grand Award Election, Announcement of Special Awards (venue: GRAND HYATT TOKYO)
- **October 31 - November 4**: GOOD DESIGN EXHIBITION 2018 (venue: Tokyo Midtown)
- **December**: Good Design Special Awards Ceremony (venue: International House of Japan)
- **March 2019**: Publication of the Yearbook

*The above schedule might be changed depending on the situation.*
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Congratulations on winning a Good Design Award 2018. Once again this year, we appreciate all the wonderful examples of design submitted to the program.

As usual, we will be reaching many people this year through the Good Design Exhibition as we showcase this year’s rigorously screened winning design and introduce what makes it significant.

Good Design Exhibition 2018 is Japan’s foremost design event, where all newly awarded designs will be shown and introduced. The vibrant exhibition, this year held at areas around Tokyo Midtown, invites visitors to discover fresh Good Design Award winners. We ask that award winners, through your own publicity, join us in promoting the award-winning designs.

A special exhibition of commendable, visionary designs will be held for the Good Design Best100. Winners of Grand, Gold, and Focus awards will be announced on the first day (October 31), as this design is unveiled at the exhibition. Other highlights will include a “superior companies” exhibition by those that won the most awards and an exhibition for winners originally from partner programs in other countries. Special stage events will feature talks and seminars on contemporary design by jury members and award-winning designers. Once again, some of the fresh designs will also be available for purchase at the pop-up Good Design Store by Nohara.

On the first day of the exhibition, everyone’s achievement will be celebrated at the award ceremony, and the Grand Award winner will be decided. Winners of other awards are encouraged to cast your vote, as you, jury members, and visitors determine this year’s Grand Award winner. We welcome all who were involved in your winning entry.

Japan Institute of Design Promotion

[Related Events]

My favorite GOOD DESIGN AWARD 2018 exhibition

Period: October 3 to November 4 | Venue: Good Design Marunouchi

At these exhibition events, 2018 Good Design Award jury members introduce their favorite winning design of this year. Those representing entries selected for these talks will be contacted separately.

GOOD DESIGN PRESENTATION –Good Design Award special awards Selection Panel–

First session: Best100 presentation screening (open to the public)
Held 1–4 p.m. on October 10 at Tokyo Midtown Conference

Jury members observe the Best100 designer presentations and may ask presenters questions at this public event.
Second session: special award screening (not public)

GOOD DESIGN AWARD Kobe exhibition

Period: November 23 to December 24 | Venue: Kobe Fashion Museum

Commemorates the 10th anniversary of Kobe’s selection as a center of design in the UNESCO Creative Cities Network. Winners of Good Design Best100, Good Design Long Life Design Award, and other awards will be on display.

Organizer: GOOD DESIGN AWARD Kobe exhibition executive committee–City of Kobe, Kobe Shimbun (newspaper), and Kobe Fashion Museum
GOOD DESIGN EXHIBITION 2018

Title | GOOD DESIGN EXHIBITION 2018

Purpose | GOOD DESIGN AWARD 2018 Announcement of Results and Reports; Widely introduced all the winner design and sharing design in the society.

Schedule | October 31 (Wed) - November 4 (Sun)
[Public Open]
  October 31 (Wed) - November 3 (Sat) 11:00 - 20:00
  November 4 (Sun) 11:00 - 18:00
*Stop entrance at time of 30 minutes before closing

[Grand Award, Gold Award, Special Award Notification]
  October 31 (Wed) Announcement of Special Awards Results 18:30 - 19:00
  *At Tokyo MidTown Hall B, Public open

[Good Design Award Ceremony, Selection of the Grand Award winner] *Award Winner Only
  October 31 (Wed) 13:30 - 17:00
  Venu: GRAND HYATT TOKYO(Roppongi Hills)

Organizer | Japan Institute of Design Promotion (JDP)

Supporters | Ministry of Economy, Trade and Industry / Small and Medium Enterprise Agency / Tokyo Metropolitan Government / Japan Chamber of Commerce and Industry / Japan External Trade Organization (JETRO) / ASEAN-Japan Center / NHK / Nikkei Inc. / The Yomiuri Shimbun

Venue | Tokyo MidTown [Roppongi] (Akasaka9-7-1, Minadoku, Tokyo)
  ·Hall [Special Award, BEST100, Superior company, Asian Design, Long Life Design Exhibition, Stage Event]
  ·Conference, Design Hub [GOOD DESIGN EXHIBITION]
  ·Canopy Square [BEST 100]
  ·Atrium [GOOD DESIGN STORE TOKYO by NOHARA pop-up store]

Numbers | About 950 Companies (1,350 Award items)

Visitor | The relationship between manufacturing and distribution industries, sales managers, designers, engineers, journalist, government officials, and customer

Estimates | About 200,000 people (2017 annual visitors: 252,586 people (5 days)

Admission | 1,000 yen (Tax-in / 5 Days) *Free admission for Under 20.
  *Complimentary tickets for exhibitor
GOOD DESIGN AWARD 2018 Ceremony

GOOD DESIGN AWARD NIGHT 2018 will be held on the first day of GOOD DESIGN EXHIBITION 2018. You can receive the award certificate there and join the selection of Good Design Grand Award winners with jury members. For the participation, please register requested information on your Entry Site account. Please join us, celebrate and enjoy!

Schedule  October 31 (Wed)  13:30 – 17:00

13:00  Venue Opening
13:30  Opening
       Congratulations
       Commendation ceremony
       Gold Award / Special Award
       Long life design award
       Selection of the Grand Award winner
17:00  Closing
17:30  Venue Closing

*You can get certificate at this day.

Venue  GRAND HYATT TOKYO
       6-10-3 Roppongi, Minato-Ku, Tokyo, Japan

   3F GRAND BALL Room(Main venue)
   FOYER(Cocktail Ground)
   TARRAGON(certificate)

*We will issue invitation to whom applied attendance ceremony via Entry Site during Oct 3 – Oct 11.
*Please print-out invation or display with smartphone to the reception on the ceremony day.
*Party will be Cocktail style.
*Dress code: Formal.
GOOD DESIGN EXHIBITION 2018
Venue Construction

G4 Design Hub [MIDTOWN TOWER 5F]
Awards Exhibition & Seminar

G3 Conference [MIDTOWN TOWER 4F]
Awards Exhibition

1) GOOD DESIGN EXHIBITION
2) Event Space (Seminar, etc)

TOKYO MIDTOWN [Roppongi]

G2 Canopy Square [PLAZA 1F]
BEST100 Mobility Exhibition

1) BEST 100 (Mobility)

G1 Hall A/B [MIDTOWN EAST B1F]
BEST100, Special Exhibition & Stage

1) Special Awards & BEST 100
2) Long Life Design Award
3) Stage
4) Superior company 2018
5) Asian Design
   [Thailand / India / Indonesia]
6) Award Winner Gallery
7) Reception
8) Organizer Office

G5 Atrium [GALLERIA B1F]
GOOD DESIGN STORE

1) GOOD DESIGN STORE TOKYO by NOHARA
pop-up store

G6 [GALLERIA 3F]
ASEAN Design Selection

*2017 Pictures
Installation & Dismantlement

Installation&Dismantlement flow

Please specify “Transportation method” of your entries
- Come to the venue with your products and install/dismantle by yourselves.
- Request assigned forwarder by organizer to install and dismantle your products at your cost. (YAMATO LOGISTICS)

Exhibition Display Info. fill-in: Entry Site during: September 5 - 12

Come to Japan and bring your entries to/from the venue

Place order to Yamato Global Logistics
Order Deadline: September 21

Installation: October 30 (Tue) 13:00 - 19:00

Good Design Award Ceremony, Selection Grand Award winner: October 31, 13:30 - 17:00

GOOD DESIGN EXHIBITION 2018
October 31 (Wed) - November 3 (Sat) 11:00 - 20:00
November 4 (Sun) 11:00 - 18:00

Dismantlement: November 4 (Sun) 18:30 - 21:00
November 5 (Mon) 10:00 - 13:00

Send Back by Yamato Global Logistics
Access

Venue: Tokyo Midtown [Roppongi]  (9-7-1, Akasaka, Minato-ku, Tokyo, 107-0052 Japan)

By Subway
Toei Oedo Line : Direct link from Roppongi Station [Exit 8]
Tokyo Metro Hibiya Line : Direct link via underground passageway from Roppongi Station [Exit 4a]
Tokyo Metro Chiyoda Line : A 3-minute walk from Nogizaka Station [Exit 3]
Tokyo Metro Namboku Line : A 10-minute walk from Roppongi-itchome Station [Exit 1]
  Passengers taking Tokyo Metro Hibiya Line with wheelchairs or strollers are encouraged to go up to the ground level from Roppongi Station [Exit 4a].

By Bus
Toei Route 01: A 2-minute walk from "Roppongi-ekimae" bus stop
Community Bus "Chi-i-bus" : A 1-minute walk from "Roppongi 7-chome" or "Hinokicho Koen" bus stop

By Car
Access from the Interchange (I.C.)
From Meguro : 890m after taking the Ikikura Exit on the Inner Circular Route
From Ikebukuro : 2,080m after taking the Kasumigaseki Exit on the Inner Circular Route
From Shinjuku : 2,270m after taking the Gaien Exit on Route 4 Shinjuku Line
Installation & Dismantlement Schedule

| October 30 (Tue) | Installation |
| October 31 (Wed) | Public Opening |
| November 3 (Sat) | Dismantlement |
| November 4 (Sun) | Public Opening |
| November 5 (Mon) | Dismantlement |

Installation & Dismantlement by Yourself [4F : Conference / 5F : Design Hub]

**Installation**: October 30 (Tue) 11:00 - 19:00
**Dismantlement**: November 4 (Sun) 18:30 - 21:00
November 5 (Mon) 10:00 - 13:00

*Organizer decide exhibition hall. Details will be advised via email at the middle of October.

*Please punctuality to doing Installation & Dismantlement.

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**Installation Dismantlement Notice**

1) Installation & Dismantlement management responsibility will carry to exhibitor. Please DO NOT send product directly to venue or G Mark office. If you want to send, please place order to Yamato Global Logistics Japan

2) If coming by car, please use public parking area and carry-in by yourself.

3) All of Venues of Tokyo Midtown[Roppongi] (Public roud / Space) would not allow carry-in with cart.

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**About Yamato Global Logistics Japan Service**

Yamato Global Logistics Japan, the assigned forwarder by organizer to install and dismantle your products at your cost. Please note necessary cost such as carriage, insurance, (custom) etc. will be also at your cost. Please check the details at the end of this guide book about how to using forwarder by organizer for your reference.
Installation & Dismantlement Line

*In Tokyo Midtown there are 2 parking zones, if all full, please use the coin parking service around Midtown.

AWARD WINNER PASS

Please use the AWARD WINNER Pass when Installation & Dismantlement. We have already sent 10 pcs to every winner. *If you need more passes, please prepare your name card and Entry Number, and go to the Exhibition Front (B1F, Midtown Hall / Entrance) to change more passes.
Installation & Dismantlement flow

Installation : October 30 (Tue) 11:00 - 19:00

- Check-in at your display venue Reception counter
- Installation and Display
- Report to Reception counter when install finished
- Staff will check with you
- Finished

Please check-in at designated exhibition hall.
We will announce your display position mid of October. Please go to your display hall and check-in at Reception counter at first.
Notice : Please observing exhibition regulation as space and other, sometimes organizer will removes your display when exhibitor do not observing exhibition regulation.

Notice of Installation
- In exhibition venue, no storage for package and other materials, please take all packaging and install materials out of exhibition venue. And in exhibition venue also have no disposal site.
- Please DO NOT send product to venue by yourself. If you want to send, please place order to Yamato Global Logistics Japan.
- In venue have no tools for installation, please preparing by yourself if necessary.
- For security, please consider measure of theft, using wire / acrylic cover etc. if necessary.

Dismantlement : November 4 (Sun) 18:30 - 21:00 / November 5 (Mon) 10:00 - 13:00

- Dismantlement

Please wear AWARD WINNER Pass when enter venue.
At last day of exhibition, all visitor including exhibitor need leave venue once. Please follow staff directions to doing dismantlement.
Organizer will check AWARD WINNER Pass and allow exhibitor to carry-out.

Notice of Dismantlement
- In venue have no tools for installation, please preparing by yourself if necessary.
- Exhibition venue will stop power supply from 4 November 19:00, removal time have no power supply, please preparing tools with battery if necessary.
- Exhibition space cleaning / waste processing will responsibility by winner, please do it yourself.
- Please take away all waste and package from exhibition venue. In your display space including around, if some materials and object and package be left, organizer will charging processing fee (5,400yen) to winner.
1. About Display

GOOD DESIGN EXHIBITION 2018 propose to show winner products to society widely, share design point to all visitor even though specialist or ordinary people, please doing simple and easy understanding display to show your winner product or object.

1) About Display Space
One awarded object has 1 space (900mm x 900mm).
Depends on exhibition possible place, can apply additional space.

2) About Display Object
Place all the registered physical products of the entry in the condition visitors can try or handle freely.
In the case the product has color variation without any functional difference, just representative product is required.
If the entry is architecture, heavy/large items, or projects, or every products can not be placed within 900mm x 900mm or additional space. One vertical type A1 size W594mm × H841mm, mounted on the 5 mm thick board graphic panel is requested as a substitute of the physical product. Please include outline of the entry and the points of the design in the panel.

2. Notice of Display
- If displaying Panel; Video; supplement materials, please arrange them simple and easy understanding, please do not posting company or product advertisement in exhibition venue.
- Please observing exhibition regulation as space and other, sometimes organizer will removes your display when exhibitor do not observing exhibition regulation.

3. About Session at exhibition space
Because of passing obstruction during exhibition session can be happen, do not stating at winner display space in exhibition venue. Winner can entry to exhibition venue each day before 30 minutes of public opening (Need AWARD WINNER Pass).
1. Entry Site application
Award winner need fill-in Good Design Exhibition Information via Entry Site from 5 September to 12 September. [Good Design Exhibition] Information (Display Type, Options). One awarded object have 1 space (900mm×900mm). Depends on exhibition possible place, additional space is available. At same time, please fill-in [Release Information] via Entry Site, it will relationship to Caption of your object what will display in Good Design Exhibition.

1) About Display Package
Good Design Exhibition 2018 preparing 2 types display package to exhibitor. Please consider which type according to your winner object.

| Table placement Package | The size of the award-winning products which can be displayed on the table / Services, system design or activity design / Using panels instead of physical Exhibition |
| Floor placement Package | The product need to set-up on the floor / Hanging type or set-up on the wall / The special product |

2) About Option
Please application Panel Stand (specified) / Power Support via Entry Site from 5 September to 12 September. Video Display set can be brought by yourself. Exhibition venue have no Internet access, if product need internet, please preparing yourself.

3) About Caption information
Please fill-in [Release Information] via Entry Site, it will relationship to Caption of your object what will display in Good Design Exhibition. As from 13 September, the Caption information can not be changed.

Caption information will fill-in:
- Award Number
- Award name / General Name + Brand Name (Japanese or English)
- Award Company Name (Japanese or English)
- Producer, Director, Designer
2. About Display venue arrange by organizer

1) Display position
Good Design BEST100 winner will display in Midtown Hall A. Individual position will be decided by organizer, notice around middle of October. Please notice that can not arrange award products together display such as company award display zone.

2) Space and Display Package
Organizer will reserves space and display package (Including Option), Power supply etc. for award winner follows Good Design Exhibition Information via Entry Site. Options will preparing to award objects space.

3) About Light of Venue
Organizer will adjusts illumination suitable for an inspection with the award object in the venue.

4) Caption
Orgnaizer will preparing Caption for each award object base on [Release information] via Entry Site, and can not be change after 13 September.

About Exhibition please go to [FAQ] for your reference
http://www.g-mark.org/guide/2018/guide6.html#prom7-1
Best 100 Table Placement Package

Object
- The size of the award-winning products can be displayed on the table.
- Services, system design or activity design award-winning products, also on display panels.

Place all the registered physical products of the entry in the condition visitors can try or handle freely.

[Possible display space]
- Only allow to show award product and safety lock, explain panel or video display project
- Display area is W 840mm × D 717mm × H 850mm. Object height limited is 1,000mm.
- Please keep the display space around table are open (Do not making closing display space for the product).
- For display effect, please arrange safety lock and back surface of panel looks suitable for display.

[Weight Limit]
- Display product’s weight MAX 50kg.

[Using Panel/Video Display]
- If explain panel is necessary, please using one A1 size vertical panel, and please using panel stand what providing from JDP.
- Panel needs hard back can stand by itself, do not making panel frame. Please using thickness of 5mm pearl plate as the back hold.
- Please using the Video Display system what size can not overstep display area.

[Entering]
- Door size (minimum): width 2100mm × height 2370mm

[Observe restrictions exhibition space]
12 spaces for 1 group. Caption will be on left of the space if have additional space apply.
[Space specifications]

TOP

White sheet
W860 x H750

Wood panel t=15

Caption sheet (White)
W860 x H100

FRONT

Wood panel t=15

SIDE

Possible display space region
W860 x D750 x H850

Caption space

Possible display space region
W860 x D750 x H850
Best 100 Floor Palacement Package

- The product need to set-up on the floor
- The product need to Hanging type or set-up on the wall Please preparing tools necessary by your self.

<table>
<thead>
<tr>
<th>Space</th>
<th>Size</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Space</td>
<td>W 900mm × D 900mm (Inside dimension: W 860 × D750mm)</td>
<td>Included in “Award package fee”</td>
</tr>
<tr>
<td>2 Space</td>
<td>W 1800mm × D 900mm (Inside dimension: W1760 × D750mm)</td>
<td>Additional space: 124,200 yen</td>
</tr>
<tr>
<td>3 Space</td>
<td>W 2700mm × D 900mm (Inside dimension: W2660 × D750mm)</td>
<td>Additional space: 248,400 yen</td>
</tr>
</tbody>
</table>

*Additional Space Max for 3 Spaces x 3 Spaces

Place all the registered physical products of the entry in the condition visitors can try or handle freely.

[Possible display space]
- Only allow to show award product and safety lock, explain panel or video display project
- Display area is W 840mm x D 717mm x H 1600mm. Object height limited is 2,300mm.
- Please keep the display space around table are open(Do not making closing display space for the product).
- For display effect, please arrange safety lock and back surface of panel looks suitable for display.

[Weight Limit]
- Display product’s weight MAX 500kg/m2.

[Using Panel/ Video Display]
- If explain panel is necessary, please using one A1 size vertical panel, and please using panel stand what providing from JDP.
- Panel need hard back can stand by itself, do not making panel frame. Please using thickness of 5mm pearl plate as the back hold.
- Please using the Video Display system what size can not overstep display area.

[Entering]
- Door size minimum: width2100mm × high2370mm

[Observe restrictions exhibition space]
12 spaces for 1 group. Caption will be on left of the space if have additional space apply.

Limited of exhibition space:
3 spaces x 3 spaces
*Only for object can be carry-in.
*More spaces object will be display independently.
[1Space specifications]

TOP

Wood panel \( t=18 \)

White sheet \( W860 \times H750 \)

Caption sheet (White) \( W860 \times H100 \)

FRONT

SIDE

Wood panel \( t=18 \)

Caption space

展示可能領域
(W860xD750xH1600)

展示可能領域
(W860xD750xH1600)
4. Display Options

For effect of exhibition, display options and event options prepared by organizer.
If necessary, please visit the website on the selecting on entrysite, till 13 September.

**Display Options**

<table>
<thead>
<tr>
<th>Option</th>
<th>Description</th>
</tr>
</thead>
</table>
| **1) Panel stand for display on table** | - Max for A1 Size panel.  
- Panel need hard back can stand by itself, do not making panel frame.  
Please using thickness of 5mm pearl plate as the back hold. |
| **FREE** | |
| **2) Panel stand for display on floor** | - All install on floor panels need use this panel.  
- For hard back board panel only.  
- Frame is white painting.  
- Magic Sticker is attached. |
| **2,200JPY (Tax-in)** | |
| **3) 20 inch Display screen + DVD set** | - You can bring your own video system.  
- You can bring your own video system.  
- Power outlet and electric not include.  
- A limited number, available in order of arrival. |
| **45,000JPY (Tax-in)** | |
| **4) Shelving for the table [Applided Only]** | It is not using for Display and stock.  
- Using as space for setting Video set (Can not put on the floor) |
| **FREE** | *setted with apply the power supply |

- Size: D400mm  
Cable gap size: W40 x D30mm  
Top board gap: 332mm  
(Steel part: 226mm)
About electricity using

1. Power distribution

If the product is using in plug-in for normal, please display them for plug-in situation. All products need power outlet and electric, please apply to organizer. Please apply in Entry site to doing the application till September 12.

Calculating electricity

As the venue of Tokyo Midtown hall, for reasons of environmental facilities, power consumption is limited. In order to provide a stable electrical environment for exhibitors who need to count every exhibits demonstrate the required electricity, please apply in Entry site as soon as possible.

*General product specification will be described in power consumption. \((V : \text{voltage}) \times (A : \text{current})\) were calculated. Also, 20-inch LCD monitor + DVD package total power consumption are 60W.

Construction costs and Electricity costs

For preparing power of display items(including award product, display PC, monitor, DVDset, and others), please apply via entry site, cost will be different.

ex.) If all display items total power consumption will be 80W, application need to be 100W.

<table>
<thead>
<tr>
<th>Total electrical capacity</th>
<th>Cost (Tax-in)</th>
</tr>
</thead>
<tbody>
<tr>
<td>NA</td>
<td>0JPY</td>
</tr>
<tr>
<td>less than 1kW</td>
<td>18,500JPY</td>
</tr>
</tbody>
</table>

- 18,500JPY / 1kW additional power.
- If you need 200V Power, please contact to organizer.

2. Power Outlet

Please apply power outlet numbers for use.
- Each power outlet (AC100V) have 2 sockets, Max for 1500W.

<table>
<thead>
<tr>
<th>Power outlet</th>
<th>Price: 1,700JPY (Tax in)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Each power outlet (AC100V) have 2 sockets, Max for 1500W.</td>
<td></td>
</tr>
</tbody>
</table>

Electricity power supply: Electricity power will be supplied around 10:00, October 30 to 19:00, November 4.

3. Internet

Please apply in Entry site to doing the application till September 13.

Cable Internet Only, no Wifi.

Price: 1 address / 40,000JPY (Tax-in)

Supplied from 11/1—11/5

*No Wifi, please prepare Wifi device by your self if necessary.
Group A

Award winners from Hong Kong, China, Korea and Taiwan

Good Design Award Exhibition – TOKYO MIDTOWN

Good Design Award 2018

Shipping Instruction

Deadline for operation form : September 21, 2018 (FRI)
Deadline for payment : September 28, 2018 (FRI)
Deadline for shipment arrival : October 5, 2018 (FRI)

Venue : Tokyo Midtown : October 31 (WED) – November 4 (SUN), 2018

I. Introduction

Yamato Global Logistics Japan Co., Ltd. Fine Art Branch has been appointed by the organizer of GOOD DESIGN AWARD 2018 to be the authorized coordinator and adviser as follows.

1. Domestic transportation for inward and outward arrangement.
   (Our warehouse ⇔ the venue)
   * Basically we do not arrange transportation from your origin country to Japan.
   * Please arrange shipping by Express Shipment - FEDEX, DHL, UPS or other courier company your select.

2. Arrangement for Returning to your origin Country

3. Transport arrangement for Local Delivery upon request and disposal if required.
   Please contact us for further details.

Yamato Global Logistics Japan Co., Ltd. Fine Art Branch
2-2-3, Shinonome Koto-ku Tokyo 135-0062, Japan
Tel : +81-3-3527-5431 Fax : +81-3-3529-0850
Contact person : Mr. Takuma Tsuiki
Mr. Shunya Noguchi
Email Address : gooddesignaward2018@y-logi.com
If you have any inquiry except for transportation, for example how to register information of your goods, or other General exhibition entry enquiry, kindly please send e-mail to organizer JIDP (Japan Institute of Design Promotion) directly (info-e@q-mark.org)

II. Shipping Instruction
Please arrange shipping by Express Shipment - FEDEX, UPS or any other courier company. To avoid any incidental delay or inconvenience during the transportation and customs clearance for Good Design Award Exhibition and to ensure the safe arrival of the cargo, please carefully follow bellow instruction.

1. Operation Forms
   First of all please send the attached Operation Form to us upon receipt of your form, we will issue, estimate, Invoice and order form estimate by Email before September 21, 2018 (FRI)
   Email Address:  gooddesignaward2018@y-logi.com
   And then after that please arrange shipping.

2. Ship to : Japan Institute of Design Promotion
c/o Yamato Global Logistics Japan Co., Ltd.
2-2-3 Shinonome, Koto-ku, Tokyo, 135-0062, Japan
Tel : +81-3-3527-5431 Fax : +81-3-3529-0850
Attn.: Mr. Masaya Ide

3. Deadline arrival date : October 5, 2018 (FRI)
   * Arrived after the Deadline, URGENT FEE (10,000 YEN) will occur.

4. Shipping Documents
   The following shipping documents are required by the Japanese customs for Import/Re-export customs clearance. All documents are required to be prepared in English language and should be sent in the following quantities accompanied with Air Waybill.

   * For more information : Please ask your nominated Express Shipment (Small Courier)Company. (For example DHL, Fedex, UPS)
   * We can process the return, if you prepare DHL, Fedex, UPS accounts.
**Required documents**

<table>
<thead>
<tr>
<th>Item</th>
<th>Permanent Import</th>
<th>ATA Carnet</th>
</tr>
</thead>
<tbody>
<tr>
<td>Invoice</td>
<td>4 copies</td>
<td></td>
</tr>
<tr>
<td>ATA Carnet Document</td>
<td></td>
<td>Original 1 set</td>
</tr>
<tr>
<td>Packing List</td>
<td>4 copies</td>
<td>4 copies</td>
</tr>
<tr>
<td>Insurance Policy (Debit Note)</td>
<td>1 copy</td>
<td>1 copy</td>
</tr>
<tr>
<td>Catalogue</td>
<td>1 copy</td>
<td>1 copy</td>
</tr>
</tbody>
</table>

*What is ATA Carnet…*

On the condition that it must be re-imported,
It is a system which can exempt the local import tax.
If you want to use ATA Carnet, please contact your delivery company.
(For example DHL, Fedex, UPS, etc.)
About ATA Carnet, Yamato can’t support.
Also, it takes time to apply for ATA Carnet.

*Attention: material name, unit price, quantity and total price of each item are required to be clearly mentioned on the commercial invoice*

(Food Sanitation Law)
It is important to understand all kinds of exhibits are being controlled by this law except for booth or decoration materials. In order to distribute a commodity and/or get the guests tasting at the fair ground, it is obliged for an exhibitor to submit “Food Import Notification” to Ministry of Health, Labor and Welfare (MHLW). However, it is not sure that MHLW’s local office (quarantine office at airport) shall release a permit without actual examination by cargo-sampling. Basically quarantine office can freely release or put examination order to any importers. In case of examination order, it takes at least 7-10 days for analyzing the sample even in the shortest case. It depends on kinds of import items in that how many days are to be required of sample examination. In this connection, if a product may not be able to get MHLW’s approval for importation on safety standard, and exhibitor can still get a provisional import approval from MHLW limitedly on condition that they shall submit to MHLW “Declaration letter” that the product is for display only, not for tasting nor free distribution and shall be disposed or to be re-exported out of Japan after the exhibition.

In case that you have an agent in Japan, it is advised that you should consult with the agent on how to deal with the exhibit for Good Design AWARD 2017. Whichever Formal Food Application or declaration for provisional import to governmental sector on the exhibit, a
resident party in Japan as importer shall be obliged to do it under its name and responsibility. However, in case that an exhibitor has no agent in Japan, we can ask the exhibition secretariat to do it on their behalf. In this case, we will be able to liaison an exhibitor to the exhibition secretariat.

(Pharmaceutical Affair’s Law) Goods, which are subjected to the Pharmaceutical Affair’s Law in Japan, that is medical instruments, perfumery, Cosmetics or toilet preparations, Soap, Oral Dental Preparation and the like, are Health, Labor and Welfare (MHLW).

5. Packing
   a) Marking Entry No. (**VERY IMPORTANT !!!**)

   Please write down your ENTRY NO both on your exhibits and packages for identification. Your ENTRY NO must be marked and labelled on all exhibits and packages, in large, bold easy-to-read figures. In order to facilitate quick identification and handling, ENTRY NO should be marked at least two sides(opposite or top and side) on all your exhibits and your packages.

   *Packing image

   ![Packing Image]

   Also, when you send the panel, we recommend using cushioning material and thickening the package.

   Many of the thin packages we received in the past are damaged without cushion.

   b) Photos of Installation instruction (**VERY IMPORTANT!!!**)

   *Please prepare your installation sample by photo – image and send it with your exhibits. The installation image should be according to the size limit of your booked booth.

   * Installation means just only put products on display booth without special tools.
* If you need to use Electricity supply, DVD and monitor, please contact organizer directly. **And please confirm your socket and voltage for sure.** There are possibility it does not match Japanese standard.

*Photos of Installation instruction image*

* The exhibitor will be requested to prepare proper export packing by individual category mentioned below.
  a) Permanent Import
  b) ATA Carnet

Wooden Packing Material for import to Japan

If wooden packing material, including with pallets, dunnage, crating, packing, block, drum, cases, load boards, pallet collars and skids, is made from raw wood without processing and treatment, these materials are prohibited to import in Japan by regulation of plant quarantine. If you send it to Japan, these packing materials must be treated necessary in your country as following method.

a) Heat treatment: Based on ISPM 15 International Regulation, marks of heat treatment should be stamped on the outside of wooden packing materials.

b) Methyl bromide fumigation: Certificate of fumigation issued by your country quarantine required.

*In case of packing by plywood veneer, these materials are not subject to the plant quarantine regulation.
6. Payment Terms and Conditions

a) The charges of Express Shipment (Small Courier) must be paid by Free House.
*Free House means all charge including Japanese local charge - duty & tax should be paid by the exhibitor.
* We do not accept products if the payment was made in condition other than above.

b) Advance Payment before certain date below mentioned required.
   Estimated Amount as per communication should be paid in Japanese Yen to the account of Yamato Logistics Co., Ltd. before September 28, 2018 (FRI) according to each invoice.
   Please remit your payment by wire transfer to our bank account!
   **Credit card is not available**

c) If you want to send the exhibits back to your country by express or deliver to Japanese clients after the exhibition, please inform us and we will arrange for it.
Group B
Award winners from overseas except Hong Kong, China, Korea and Taiwan

Good Design Award Exhibition – TOKYO MIDTOWN

Good Design Award 2018

Shipping Instruction

Deadline for operation form: September 21, 2018 (FRI)
Deadline for payment: September 28, 2017 (FRI)

Venue: Tokyo Midtown : October 31(WED) – November 4(SUN), 2018

I. Introduction
Yamato Global Logistics Japan Co., Ltd. Fine Art Branch has been appointed by the organizer of GOOD DESIGN AWARD 2018 to be the authorized coordinator and adviser as follows.

1. Domestic transportation for inward and outward arrangement.
   (Our warehouse ⇔ the venue)
   * Basically we do not arrange transportation from your origin country to Japan.
   * Please arrange shipping by Express Shipment - FEDEX, DHL, UPS or other courier company your select.

2. Arrangement for Returning to your origin Country

3. Transport arrangement for Local Delivery upon request and disposal if required.
   Please contact us for further details.
Yamato Global Logistics Japan Co., Ltd. Fine Art Branch
2-2-3, Shinonome Koto-ku Tokyo 135-0062, Japan
Tel: +81-3-3527-5431 Fax: +81-3-3529-0850
Contact person: Mr. Takuma Tsuiki
                Mr. Shunya Noguchi
Email Address: gooddesignaward2018@y-logi.com
If you have any inquiry except for transportation, for example how to register information of your goods, or other General exhibition entry enquiry, kindly please send e-mail to organizer JIDP (Japan Institute of Design Promotion) directly (info-e@g-mark.org)

4. Operation Forms
First of all please send the attached Operation Form to us upon receipt of your form, we will issue, estimate, Invoice and order form estimate by Email before September 21, 2018 (FRI)
Email Address: gooddesignaward2018@y-logi.com

5. Installation instruction (VERY IMPORTANT!!)
* Please confirm size limit of your booked booth.
If your exhibits (installed at 2nd screening) size is over size limit of your booked booth, we can not install your exhibits to display booth.
In that case please re-send us miniature exhibits or panel within size limit of your booked booth or please contact with organizer.

Ship to: Japan Institute of Design Promotion
c/o Yamato Global Logistics Japan Co., Ltd.
2-2-3 Shinonome, Koto-ku, Tokyo, 135-0062, Japan
Tel : +81-3-3527-5431 Fax : +81-3-3529-0850
Attn.: Mr. Masaya Ide

Deadline arrival date: October 5, 2018 (FRI)
* Arrived after the Deadline, URGENT FEE (10,000 YEN) will occur.

6. Payment Terms and Conditions
Advance Payment before certain date below mentioned required.
Estimated Amount as per communication should be paid in Japanese Yen to the account of Yamato Global Logistics Japan Co., Ltd. before September 28, 2018 (FRI) according to each invoice.
Please remit your payment by wire transfer to our bank account!
**Credit card is not available**
**OPERATION PRICE LIST**

**Group A, B: Good Design Award Exhibition - TOKYO MIDTOWN**

### Carry in

11. **Delivery to Site and Installation** (carry in, unpack, display)
   - 1) Minimum Charge (25kgs/0.15m³)
     - ¥3,600

12. **Handling Fee** (administration, correspondence)
    - ¥14,000

### Carry out

13. **Delivery to Warehouse and De-installation** (dismantle, re-pack, carry out)
    - 1) Minimum Charge (25kgs/0.15m³)
      - ¥3,600

14. **Handling Fee** (administration, correspondence)
    - ¥14,000

### Others

15. **Destruction Fee** (after Good Design Award Exhibition)
    - 1) Minimum Charge (25kgs/0.15m³)
      * In the case of products requiring special disposal processing, disposal costs will be announced separately.
      - ¥2,000

16. **Delivery Fee within Japan after the exhibition** (if required)
    - ※This price is for the packages until 0.15m³
      - If the total package size exceeds 0.15m³, please consult with us.
    - ¥3,000

17. **Urgent Fee** (Applicable for Shipment Arrived after the Deadline)
    - ¥10,000

18. **Insurance Fee (Transportation in Japan)** (*Not include the exhibition.*)
    * It is necessary, If your work is higher than JPY 500,000.
    * Your artworks value (JPY) x 0.5% = Insurance Fee (JPY) (Minimum ¥1000)
    * Minimum Charge (JPY 1000)
    - Note: Delivery fee over minimum (25kgs/0.15m³) will be separately estimated and will ask you each for your confirmation.

### Exceptions

This price list excludes any charges or services below

1) Duty, Import Consumption tax and other tax
2) Airport/Seaport terminal charges
   (Bonded Transport for Inspection etc.)
3) Application Fee for import procedures
   (Food Sanitation Law, Quarantine Law for animal, plant & etc.)
4) Extra Packing Charge
5) Special labor and Equipment Charge
6) Air Freight, and Courier fee
7) Any other special handling requirement for the exhibitor
8) Return Cost